

E

UNIVERSITY
PENNSYLVANIA
LIBRARIES



ACT OF INCORPORATION

AND

BY-LAWS

OF

The Academy of Natural Sciences

OF

PHILADELPHIA.

PHILADELPHIA:
MACCALLA & COMPANY INCORPORATED,
237-9 DOCK STREET.

—1899—

UNIVERSITY
OF
PENNSYLVANIA
LIBRARY

506

P53.3^e

UNIVERSITY
OF
MICHIGAN
LIBRARY

AN ACT

TO INCORPORATE THE

ACADEMY OF NATURAL SCIENCES

OF

PHILADELPHIA.

WHEREAS it is represented to the Legislature that a number of persons have formed a society in Philadelphia for the encouragement and cultivation of the sciences, by the name of "The Academy of Natural Sciences of Philadelphia," as a society devoted entirely to the advancement of useful learning, and in order that the purposes thereof may be carried into better effect,

Therefore,

SECTION 1. Be it enacted by the Senate and House of Representatives of the Commonwealth of Pennsylvania, in General Assembly met, and it is hereby enacted by the authority of the same, That all such persons as now are members of said society, according to its rules heretofore adopted, or that hereafter may become members of the same, agreeably to its rules and regulations, be and they are hereby incorporated into a society by the name of "The Academy of Natural Sciences of Philadelphia," and by that name shall have perpetual succession, with power to have a common seal, and change the same at pleasure, to make contracts relative to the said institution, to sue and be sued, and by that name and style be capable, in law, of purchasing, taking, holding and conveying any estate, real or personal, for the use of said corporation; Provided, that the annual income from the real estate shall not exceed twenty thousand dollars, nor shall the income of the corporation be applied to any other purposes than those for which this corporation is formed.*

SEC. 2. And be it further enacted by the authority aforesaid, That the society may establish by-laws and orders for its government and regulation, and for the preservation and application of the funds thereof: Provided, the same be not repugnant to the constitution and laws of the United States, or of this Commonwealth.

* As amended December 29, 1883. Amendment recorded in Office for Recording Deeds in Philadelphia in Charter Book No. 8, page 368.

SEC. 3. And be it further enacted by the authority aforesaid, That the society shall consist of members and correspondents; and candidates for admission shall be elected under such rules, and upon such terms, as the society shall establish; aliens shall enjoy the full rights of members or correspondents in the society; but members only shall have the right of voting, or holding office, and of transacting business; and correspondents shall have the privilege of attending the meetings, and visiting the museum.

SEC. 4. And be it further enacted by the authority aforesaid, That the officers of the society shall be a president, two vice-presidents, a corresponding secretary, a recording secretary, a treasurer, a librarian and four curators, whose respective duties may be assigned by the by-laws of the said society, and they shall be elected at the last stated meeting of the society in December in each year, and if any office should become vacant, it may be supplied by a special election, until the annual election then ensuing, and until the next annual election for officers in the month of December, one thousand eight hundred and seventeen, the present officers are hereby vested with power to perform the duties prescribed by the existing rules of the society, unless there be intermediate vacancies, and then the officer or officers to be elected shall have the full power of his or their predecessors.

SEC. 5. And be it further enacted by the authority aforesaid, That if the annual election for officers shall not be held at the stated day, the said corporation shall not be thereby dissolved, but the officers shall continue in office until a new election.

REES HILL,

Speaker of the House of Representatives.

ISAAC WEAVER,

Speaker of the Senate.

Approved the twenty-fourth day of March, one thousand eight hundred and seventeen.

SIMON SNYDER.

OFFICE OF THE SECRETARY OF THE COMMONWEALTH,
HARRISBURG, April 25, 1817.

I certify that the above and foregoing is a true copy of the original law remaining on file in this office. Witness my hand and seal.

JAMES TRIMBLE, [L. S.]

Deputy Secretary.

BY-LAWS
OF
THE ACADEMY OF NATURAL SCIENCES
OF
PHILADELPHIA.

CHAPTER I.

OF THE ACADEMY.

ARTICLE I. The exclusive purpose of The Academy of Natural Sciences of Philadelphia shall be the cultivation and study of the natural sciences and the encouragement thereof—by the publication of discoveries, by collecting natural objects and a library, by extending and making useful a knowledge of nature through the agency of lectures, and by other means of instruction.

ART. II. The common or corporate seal of the Academy shall be the name of the society surrounding the words:

Instituted, 1812.

Incorporated, 1817.

ART. III. The Academy shall grant to each member and correspondent a certificate of membership.

ART. IV. The building of the Academy shall be used exclusively for the purposes of the institution, except when specially ordered by a vote of the society. Neither the building occupied by the society, nor any part of the site or ground pertaining thereto, shall be sold, leased, encumbered or charged in any manner whatever, nor shall any apartment or space in the Academy or adjacent ground be assigned or appropriated, permanently, to the exclusive use of any person or to the accommodation of any special collection or collections, unless the proposition in this connection be in writing, signed by at least five members, presented at a stated meeting of the Academy and referred to the Council

for examination and report, which report shall be considered as special business to be acted upon at a subsequent stated meeting to be held at least twenty-six days after that at which the report of the Council has been read, the date to be fixed by resolution; but no action shall be taken thereon until after full notice thereof and of said date shall be given to the members, by advertisement—once a week for three weeks—in two daily newspapers of general circulation in Philadelphia, and by written or printed notice by mail or otherwise to all members whose residences or places of business shall be known to the Recording Secretary. At such meeting the measure proposed may be considered and adopted by two-thirds of the members present at that meeting, or at any subsequent adjourned meeting for that purpose, provided that at least eighty members be present and vote; and, provided also, that nothing in this article shall be so construed as to change, alter or repeal Art. V, Chap. X, or release the Curators from the charge and care of collections, as provided for in these by-laws.

ART. V. The officers of the Academy shall be a President, two Vice-Presidents, a Recording Secretary, a Corresponding Secretary, a Treasurer, a Librarian and four Curators, who shall be elected by ballot.

ART. VI. The Council shall consist of the officers of the Academy and twelve Councilors, four of whom shall be elected at each annual election to serve for three years, provided that no Special Curator shall occupy the position of Councilor—those who are ex-officio members of Council excepted.

ART. VII. Officers, Councilors and members of the Committee on Accounts shall be nominated at the last stated meeting in November, and the Council shall prepare printed tickets, in accordance with such nominations, to be used at the annual election.

CHAPTER II.

OF MEMBERS AND CORRESPONDENTS.

ARTICLE I. Members and Correspondents shall be chosen by ballot at the last stated meeting of the month. The affirmative votes of three-fourths of those voting shall be necessary to elect a candidate.

ART. II. Candidates for membership shall be nominated in writing, at a stated meeting of the Academy, by at least two members, who shall record the name and place of residence, and they shall be balloted for at any one of the three meetings next subsequent at which elections are held, but after that time the nomination shall be considered void. Minors may be elected members, provided their nomination be first approved by the Council, but they shall not be entitled to vote at any meeting of the Academy, nor to serve on committees.

ART. III. No member elect shall be entitled to a certificate or privileges of membership until he shall have paid to the Treasurer or Recording Secretary the fee of initiation and signed the following obligation:

"In becoming a member of The Academy of Natural Sciences of Philadelphia I promise to conform to its charter, laws and regulations, and, in testimony thereof, I hereunto subscribe my name."

ART. IV. If any member elect shall not pay the fee of initiation within six months after the date of his election his election shall thereupon become null and void. Whenever a member shall neglect to pay his annual contributions during a period of two years the Treasurer shall report the case at a meeting of Council, and, if a majority of the members present concur, his name shall be dropped from the list of members.

ART. V. If any person shall be balloted for and rejected, or the name be withdrawn previous to ballot, no note of said rejection or withdrawal shall be made on the minutes, but the Recording Secretary shall keep a private record of the same.

ART. VI. No candidate thus rejected shall be proposed again before the expiration of one year, nor shall any one whose name has been withdrawn previous to ballot be proposed again until the expiration of six months after the date of said withdrawal.

ART. VII. A member shall have leave to resign upon written application, accompanied by a certificate from the Treasurer that all arrears due from him to the Academy have been discharged.

ART. VIII. A member may be expelled from the Academy for a flagrant act of disrespect to the officers or

members, for wilful violation of its laws or rules, or for dishonorable conduct.

ART. IX. A motion to expel must be made at a meeting of Council and be accompanied by a charge or charges and specifications, signed by at least two members; and on the adoption of such motion the Recording Secretary shall, without delay, notify the member that a proposition to expel him will be considered at the next meeting of Council.

ART. X. No member shall be expelled unless three-fourths of the members present at a meeting of the Academy agree thereto, provided that at least twenty members vote, and then not without having an opportunity afforded him to defend himself.

ART. XI. No person residing in Philadelphia, or within a distance of thirty miles from the City Hall, unless he be an officer of the army or navy, shall be elected a correspondent; nor shall any correspondent continue to be such after he shall have become permanently domiciled within the said distance. But any correspondent may become a member without an election, provided that within six months after removing within said distance he shall pay the fee of initiation and sign the same obligation as a member.

ART. XII. The nomination of candidates to be correspondents shall be made by the Council of the society. Only distinguished naturalists, or those who have conferred substantial benefit upon the Academy, are eligible to become correspondents.

ART. XIII. Members shall pay to the Treasurer an initiation fee of ten dollars, and an annual contribution of ten dollars, payable in advance in January.

ART. XIV. The payment by a member of one sum equal in amount to ten annual contributions shall exempt such member from future contributions. Such payments and all initiation fees shall be invested as part of the permanent fund of the Academy.

ART. XV. No contributions shall be required from correspondents.

ART. XVI. The Treasurer, with the approval of the Committee on Accounts, may exempt any member from the whole or any part of his contributions, and may remit the annual contribution of a member who may be absent beyond the thirty-mile limit for a period longer than one year.

ART. XVII. No one shall be considered qualified to vote at any election for members or officers, or upon any question affecting the interests of the Academy, who has not paid the initiation fee, or who is in arrears for annual contributions.

CHAPTER III.

OF THE OFFICERS.

ARTICLE I. The President shall preside at the meetings of the Academy and of the Council. He shall appoint all committees, except those otherwise provided for in these by-laws, and shall be, ex-officio, a member of all committees.

ART II. In the absence of the President the Vice-Presidents are charged with the performance of his duties.

ART. III. The Recording Secretary shall note and record the transactions of the Academy during its meetings, inform members-elect of their election, notify members of their appointment on committees, keep a list of the members of the Academy, with their places of residence, dates of election, resignation or death, and give timely notice of each to the Treasurer. He shall have charge of the common or corporate seal of the Academy, and, at the last meeting in December, he shall submit a written report of the transactions of the Academy during the year. He shall supply to every member-elect a copy of the by-laws. The Recording Secretary shall act as secretary of Council, and (under the direction of the Publication Committee) as editor of the society's publications. He shall have charge of the certificates of membership and cause one to be delivered to every member qualified to receive it, giving those for correspondents to the Corresponding Secretary.

ART. IV. The Corresponding Secretary shall conduct the correspondence and preserve copies of all letters written on the business of the Academy, acknowledge the receipt of all donations to the museum or library, and keep a list of the correspondents, with the dates of their election, resignation or death, and their postal address or residence. He shall forward a certificate of membership to every correspondent-elect, together with a copy of the by-laws, at the time he shall notify him of his election, or as soon afterwards as practicable. He shall make a statement of his transactions at every meeting of the Council, and to the Academy at the annual meeting in December.

ART. V. The Treasurer shall have charge of the funds of the Academy, and keep a clear and detailed statement of all receipts and expenditures, which, with the names of those members who are in arrears more than two years, he shall lay before the Academy at the last stated meeting in December. He shall collect the members' dues and shall pay bills and other approved demands by drafts upon the depository, but he shall pay no money that has not been appropriated by Council, and then only on the order of the officer or committee for whose use the appropriation has been made. At the first stated Council meeting in each year he shall present a statement of estimated funds available for the current year. The Committee on Finance may, with the approval of Council, vest the custody of the securities belonging to the general or any special fund in a trust company, to keep the same invested and reinvested, subject to the approval of the Finance Committee and in the name of the Academy, and to collect the revenues therefrom and deposit the same upon interest until expended. Such arrangement shall be made by a written contract, revocable at the pleasure of the Finance Committee or of the Council.

ART. VI. The Librarian shall have charge of all books belonging to the Academy (under the rules prescribed by the society), keep lists of all books purchased, presented or deposited, as well as of those missing and exchanged, and report the condition of the library at the last stated meeting in December. He shall attend daily at the hall of the Academy at such hours as the Committee on the Library may direct, and shall receive such compensation as the Council of the Academy and the Committee on the Library may determine, subject to the approval of the Academy.

ART. VII. The Curators shall have charge of the premises of the Academy, and, under its rules, of the museum, and of the keys of all the cases in it. They shall see that the Special Curators take charge and keep a record of all specimens presented to the museum, and that they arrange and label the same, and they shall promptly report to the Council any neglect of duty. Under instructions of the Council the Curators shall purchase all articles required, hire janitors or others (if instructed by the Council), report when repairs of any kind are needed, and, when ordered, see that they are properly executed. They shall report all changes,

additions and losses, and the condition of the departments under their control at the last stated meeting in December. One or more of the Curators shall be present in the hall daily, at a stated hour, for the transaction of business, and remain during such time and receive such compensation as the Council shall direct, subject to the approval of the Academy.

CHAPTER IV.

OF THE COUNCIL.

ARTICLE I. The Council shall control all business affairs of the Academy, fix hours of labor and compensation of all persons who may be employed, determine who shall be beneficiaries of the Jessup Fund, direct the application of all funds (including those held by the Academy in trust for specific purposes), examine all propositions to amend or alter the by-laws, report upon them to the Academy for its action, and nominate or approve the nomination of minors to be members and of persons recommended to be correspondents. The Council shall meet within one week after its election, and designate the day on which the monthly meetings shall be held, elect standing committees not otherwise provided for, and do whatever may be considered necessary to complete its organization.

ART. II. The Council shall determine, from time to time, the nature and courses of instruction and lectures, the times of their delivery, and the terms upon which others than members of the Academy may be admitted to them.

ART. III. Special meetings may be called by the President. Council shall keep a journal of its proceedings, and report to the Academy monthly. A quorum of Council shall consist of not less than five.

ART. IV. At the first stated meeting in each year the Treasurer shall present an estimate of receipts, and the Curators and several committees estimates of the expenditures of their respective departments for the current year. These shall be referred to the Committee on Accounts for examination and report at the next meeting, when the Council will direct the application of the funds.

ART. V. A Councilor who shall absent himself from six consecutive stated meetings, without leave, shall forfeit his position, and the fact shall be communicated to the Academy,

in order that a member shall be elected to fill his unexpired term of service.

ART. VI. On the written application of not less than five members any decision of the Council may be brought before a stated meeting of the Academy for consideration, and its action thereon shall be final, provided that not less than forty members vote, and that two-thirds of the vote cast shall be affirmative on a proposition to reverse a decision of Council; and, also provided, that such appeal be made within forty days after the questioned decision shall have been given, and that notice thereof shall have been given at the stated meeting next prior to final action.

CHAPTER V.

OF SPECIAL CURATORS.

ARTICLE I. There may be elected by Council a Special Curator in any department of the Museum, which, in the opinion of Council, shall be of sufficient scope to require such supervision. Special Curators shall be nominated by the Curators, and shall be appointed or dismissed by an affirmative vote of two-thirds of the Council. A Section may nominate a candidate for Special Curator in its department, subject to the approval of the Curators and the election by Council.

ART. II. It shall be the duty of Special Curators, in connection with the Curators, to care for the collections in their several departments and to conduct and communicate original investigations therein.

ART. III. They shall report, annually, to the Curators, the condition and needs of their departments and the research and work done therein, which reports shall be submitted to the Council by the Curators.

CHAPTER VI.

OF COMMITTEES.

ARTICLE I. There shall be a standing committee of five members on each subject herein named, as follows:

- | | |
|-----------------|------------------|
| 1. Finance. | 3. Publications. |
| 2. Accounts. | 4. Library. |
| 5. Instruction. | |

The Finance Committee shall consist of four members of

the Academy, who shall be elected by the Council at its annual meeting held for organization; the Treasurer of the Academy shall be the fifth member. The members of the Committee on Accounts shall be elected by the Academy at the annual meeting. The remaining committees shall be elected by the Council at its first meeting after the annual election. All other committees of the Academy or of the Council, unless otherwise ordered by the meeting, shall be appointed by the President.

ART. II. The Committee on Accounts shall examine all bills, and, if found correct, certify them to the Treasurer for payment. It shall also audit the accounts of the Treasurer. At the last stated meeting in December it shall report the result of the audit of the Treasurer's accounts for the preceding fiscal year.

ART. III. The Committee on Finance shall have the general supervision of the estate and finances of the Academy. No investment shall be made except with its approval.

ART. IV. Every proposition to appropriate money shall be referred to the Committee on Accounts, for examination and report, before it shall be submitted to a final vote of the Council. But every proposition to expend money beyond the annual income of the society shall be submitted to a vote of the Academy, after having received the approval of the Finance Committee and Council, the members to be specially notified of such proposition.

ART. V. The Committee on the Library, in conjunction with the Librarian, shall have charge and care of the books which belong to the Academy. They shall purchase and bind books, negotiate exchanges and sales of duplicates, keep a record of all their transactions and report annually, which report shall be read at the last stated meeting in December.

ART. VI. The Committee on Instruction shall have the immediate business management of public lectures delivered in the hall or under the auspices of the Academy.

ART. VII. The final reports of all committees must be in writing, and every report must be signed by a majority of the committee offering it, but partial reports or reports of progress may be verbal.

ART. VIII. All special committees shall report at the meeting next succeeding their appointment, unless otherwise directed.

CHAPTER VII.

OF PUBLICATIONS.

ARTICLE I. The Committee on Publications shall conduct the printing and publishing of the "Journal" and of the "Proceedings," under the rules of the Academy, and report annually, which report shall be read at the last stated meeting in December.

ART. II. Immediately after its election the Committee on Publications shall appoint from its members a Chairman, Secretary and Treasurer, and keep correct minutes of the financial and other concerns of the "Journal," of the "Proceedings," and other printing.

The Secretary shall be charged with the prompt distribution and transmission of all issues by the Committee to subscribers, as well as to societies and periodicals with which exchanges are authorized, and also for a correct and separate record of the distribution of each of the Academy's publications.

The Treasurer shall have charge of the finances of the Committee. He shall keep a correct account of all receipts and expenditures in connection with each publication, separately, and he shall report, at the annual meeting, the number of each publication printed, the number distributed to subscribers and the number exchanged, with the aggregate of each remaining, together with a statement of his accounts for the previous year, which shall be referred to the Committee on Accounts for examination. He shall pay all moneys received on account of publications to the Treasurer of the Academy monthly.

ART. III. If a member shall absent himself from the meetings or neglect his duties for three months his place may be considered vacant and be filled by the Council until the next election.

ART. IV. Communications read before the Academy and intended for publication shall be referred to the Publication Committee, which shall examine and print them, when approved by the Academy—as far as practicable in the order in which they have been referred. It shall also prepare and print in the "Proceedings" abstracts from the minutes of the meetings of the Academy and summaries of verbal communications made to the Academy or any of its Sections,

but only from notes furnished by their authors, which the Committee may decline, or in which they may make verbal alterations not affecting the intended sense, subject, however, to an appeal to the Academy.

ART. V. No author shall be permitted to make any other than verbal alterations in his paper while it is in the hands of the Publication Committee without its consent, nor is the Publication Committee authorized to make any alteration in any paper committed to it without the consent of its author.

ART. VI. It is the duty of the Committee to read the proof-sheets of all papers, and, when practicable, they shall be submitted also for correction to the author.

ART. VII. When the expediency of furnishing plates to illustrate a paper is doubtful the Committee shall report the case to the Council as soon as possible.

ART. VIII. Every author is entitled to receive one copy of the number or numbers of the issue in which his paper appears, and, on timely application to the Committee, fifty extra copies of his paper, at the cost of the Academy. He may obtain any additional number of copies, at his own expense, on such terms as may be agreed upon by himself and the printer.

ART. IX. The Committee on Publications is authorized to fix from time to time, subject to the approval of Council, the price at which the publications of the Academy shall be sold to subscribers and others and to make exchanges for other publications.

ART. X. The Committee shall be responsible for the proper arrangement of the matter of all publications, and for the prompt issue of the "Proceedings" whenever there is enough to complete sixteen pages.

CHAPTER VIII.

OF SECTIONS.

ARTICLE I. To facilitate and encourage special investigation in any one branch of natural science, members of the Academy may form Sections and hold their meetings in the hall.

The Sections shall be constituted as herein provided. They shall have precedence in the order of their formation.

ART. II. Any number of members, not less than twelve, may be constituted a Section.

ART. III. Members associating to form a Section shall make written application to the Academy in the following words: The undersigned members request that they may be constituted the _____ Section of the Academy of Natural Sciences of Philadelphia. [*Note.*—The blank is to be filled with the name of the branch of natural science to which the petitioners propose to devote themselves.] On this application being approved by the affirmative votes of three-fourths of the members present at two successive meetings, provided that not less than twenty members be present at each meeting, the Section shall be established, and the names of the petitioners shall be recorded on the minutes as its founders.

But if the petitioners shall fail to organize such Section within six months after the date of said approval, all action relative to said Section shall be void. If an established Section shall fail to report to the Academy its proceedings during any period of twelve months it shall be the duty of the Recording Secretary to inform the Academy that it is extinct.

ART. IV. Sections established in conformity to Art. III may increase the number of their members by election and may also appoint correspondents, but only members and correspondents of the Academy shall be elected members or correspondents of any of its Sections. But Sections may admit persons not members of the Academy to be contributors, under such rules and on such terms as the Section may determine, always provided that a contributor shall not be eligible to office in a Section or to vote on any question; and, also provided, that the rights and privileges of a contributor shall be restricted to attendance at the meetings of the Section, to the reading of original scientific papers, and to taking part in scientific discussions and proceedings exclusively, and that a contributor shall have no other rights or privileges whatever in the Academy.

ART. V. Every member of a Section shall pay to its treasurer an initiation fee and a semi-annual contribution, provided that the amount of either shall not exceed two dollars in any Section.

ART. VI. Members of a Section may resign or be expelled from it in conformity to the laws of the Academy.

ART. VII. The officers of each Section shall be a Director, a Vice-Director, a Recorder, a Treasurer, a Secretary and Conservator, who shall be elected by its members at the first meeting of the Section, and, subsequently, at the first meeting in December of each year.

ART. VIII. The by-laws for the government of officers of the Academy shall also be observed by analogous officers of a Section, except the treasurer of a Section, who shall collect and have charge of its funds, but he shall disburse no money, except by the affirmative vote of the Section, vouched for by its Director and Recorder, and the Treasurer shall submit a detailed statement of his accounts to the Section at its first meeting of December of each year.

ART. IX. Each Section shall control its own funds and shall defray the expenses which are peculiar to it. The Academy will not be responsible for debts contracted by any Section or by any officer or member thereof.

ART. X. Members and correspondents of the Academy are entitled to attend the meetings of any of its Sections, but they have no other privileges than those granted by the Academy to its correspondents.

ART. XI. Each Section may appoint such special and standing committees as may be considered necessary for its scientific objects.

ART. XII. Committees of Sections shall be governed by the same rules, as far as they are applicable, as govern the committees of the Academy.

ART. XIII. The collections and books of each Section are the common property of the Academy, except in cases provided for by special agreement. Nevertheless, whenever the Curators may deem it to be advantageous to the interests of the Academy they may permit the collections of a Section to be arranged in accordance with the written request of its Conservator. Donations of objects and books addressed to or for any Section shall be received as donations to the Academy for the use of that Section. Should any Section be dissolved, become extinct, or cease to exist for any cause whatever, all the property and effects of such Section shall be held by the Academy for its own use in such of its departments as it may deem most appropriate, preferring those nearest related to the objects of such Section, except such property, or parts thereof, as may be subject to condi-

tions or limitations by deed, devise, bequest or special engagement, in which case such property shall be disposed of in accordance with such conditions, limitations or agreement.

ART. XIV. At the first meeting after the election of its officers each Section shall determine, subject to the approval of the Academy, the times of its stated meetings, and, with like approval, may change the same.

ART. XV. Each Section shall submit to the Academy, at its annual meeting, the summary of its proceedings for the year.

ART. XVI. Papers read before any Section, with a view to publication by the Academy, shall take the same course as papers read before the Academy, and each Section may refer papers read before it to a special committee, which shall report to the Academy, and its report shall be treated as if it emanated from a special committee of the Academy. And papers approved for publication may be printed and issued by any Section, provided that such publication shall be at its own expense, exclusively, and uniform in size with the publications of the Academy.

The papers of each Section, which may be printed by the Academy, shall be so arranged, by the Committee on Publication, that the "Proceedings," as well as the "Journal" of each Section, may be bound in separate volumes and appropriately labelled.

ART. XVII. Not less than three members of a Section shall constitute its quorum.

ART. XVIII. On all points not provided for in this chapter, each Section shall be governed by the charter, by-laws, orders and usages of the Academy.

CHAPTER IX.

OF THE LIBRARY.

ARTICLE I. The Librarian and Library Committee shall be responsible for all works committed to their charge.

ART. II. All works in the library shall be classed according to their subjects.

ART. III. No book shall be loaned from the library.

ART. IV. The Librarian shall keep a catalogue of all books, the property of the Academy, as well as of those received on deposit, which shall always be open to the

inspection of the members, and in his annual report to the Academy he shall state the additions and losses.

CHAPTER X.

OF THE MUSEUM.

ARTICLE I. No specimen of natural history contained in the collections of the Academy shall be loaned from the hall, except as follows:—

Only specimens which belong to the Academy without condition may be loaned, for study or comparison exclusively, during a period not exceeding two months, on a written application, recommended by at least two Curators (and the Special Curator of the department in which it belongs), and granted by the affirmative vote of two-thirds of the members present at any stated meeting; and then the borrower shall give to the Curators a written engagement to return the specimen or specimens named in it, uninjured, within two months from the date thereof, and if he shall fail to comply with his engagement, in any respect, his name shall be published in the "Proceedings" by the Curators in their annual report, which shall include a statement of loans from the museum, with the dates of issue and return of specimens, together with the names of delinquent borrower or borrowers. Donors may at any time forbid the loan of whatever they may have given or may give. Specimens on deposit shall not be loaned without the written consent of the depositor, and then only in the manner and on the terms specified in this article.*

ART. II. The keys of the cases containing the collections shall be kept by the Curators. They only have authority to open the cases, and they are responsible for all articles confided to their care.

ART. III. If a member desires to examine specimens in the collection for the purpose of study or description he may do so on application to the Curators, or he may obtain the key of certain cases for the purpose of study or comparison for a limited period, on recommendation of the Curators and approval of the Academy.

ART. IV. Specimens of natural history deposited in the Academy shall be returned only on a written request of the

* No specimens presented to the Academy by Dr. Thomas B. Wilson can be loaned.

owners or their representatives, and in all cases a receipt shall be required by the Curators for the articles returned. But no specimens shall be received on deposit without the consent of Council.

ART. V. Collections bequeathed or given on condition that they are not to be broken or distributed, if accepted, may be kept in separate cases, or in separate apartments, as the Academy may direct, and shall be designated and known by the name of the donor or testator, or as he or she may direct; and when accompanied by an endowment of a Special Curatorship it also may be officially designated by the same name as the collection to which it may pertain.

ART. VI. The Curators are authorized to dispose of duplicate specimens, by exchange or otherwise, provided that they shall state, in their annual report, the disposition made of such duplicates, but no specimen belonging to any collection specially accepted by the Academy under the provisions of the preceding article shall be regarded as a duplicate, although previously in the collection, unless so directed by the donor or testator.

ART. VII. The museum shall be open to the public at such times and under such regulations as the Council shall establish from time to time.

CHAPTER XI.

OF SPECIAL FUNDS.

ARTICLE I. The Academy is authorized to accept in trust and also to create separate funds for specific purposes, which shall be distinctly named. The principal of each fund shall be kept invested in the corporate name of the Academy, always in good securities approved by the Finance Committee, and shall be held in trust for the special purposes for which the fund may have been created.

ART. II. All money which may accrue in the process of changing the investment of a trust fund shall be invested again without delay for the same trust, but no investment shall be changed without a recommendation of the Committee on Finance and the approval of Council.

ART. III. The Treasurer shall open and keep in the appropriate books of the Academy a separate and distinct account of each fund which may be created, and record all payments and contributions or donations made to it, as well

as all expenditures authorized on its account, and report the condition of each annually.

CHAPTER XII.

OF MEETINGS.

ARTICLE I. The stated meetings of the Academy shall be held on Tuesday evening of each week, at hours fixed from time to time, by the Council, provided, that whenever the last Tuesday in December shall fall upon the twenty-fifth or thirty-first day of the month the stated meeting then due shall be held on the last Thursday instead. No change in the hour of meeting shall be made except after one month's notice.

ART. II. Special meetings may be convened by resolution of the Academy, or by the President, or on the written request of five members, or of the Council.

ART. III. Six members shall constitute a quorum. Except the election and resignation of members and correspondents, no question other than those purely scientific shall be decided at any meeting unless at least twenty members vote, and no questions shall be permitted or discussed which are irrelevant to the purpose of the Academy.

ART. IV. Strangers may be introduced at meetings of the Academy.

ART. V. The order of business at meetings shall be:—

1. Minutes of the last meeting shall be read.
2. Additions to the museum
3. Additions to the library
4. Correspondence.
5. Written communications.
6. Reports of officers, Council and committees.
7. Verbal communications. (Strangers may be requested to retire by the presiding officer.)
8. Business—*a*, stated; *b*, deferred; *c*, new.
9. Nominations read. At the last stated meeting in November nominations of officers, Councilors and Committee on Accounts to be made.
10. Elections. Only at the last stated meeting of the month.
11. Rough minutes read for approval.
12. Adjournment.

ART. VI. The order of business at annual meetings (last meeting in December) shall be:—

1. Nominations of officers, Councilors and Committee on Accounts to be read and three Tellers appointed.

2. Minutes of the last meeting and of the last annual meeting shall be read.
3. Report of Recording Secretary.*
4. Report of Corresponding Secretary.
5. Report of Librarian.
6. Report of Curators
7. Report of Treasurer.
8. Report of Committee on Accounts.
9. Report of President and Council.
10. Reports of Sections in their order of precedence.
11. Reports of standing committees.
12. Report of Tellers.
13. Rough minutes to be read for approval.
14. Adjournment.

ART. VII. A majority of the Tellers shall be in constant attendance during the progress of the election. The Tellers shall be furnished with a list of members entitled to vote.

ART. VIII. The Tellers shall satisfy themselves that every person offering to vote has the right to deposit his ballot.

ART. IX. Election shall be by ballot. Each ballot shall have printed or written upon it the names of all those who have been duly nominated to be officers, Councilors and members of the Committee on Accounts.

CHAPTER XIII.

OF ALTERATIONS TO THE BY-LAWS.

ARTICLE I. Article IV, Chapter I, may be amended, altered or repealed by two-thirds, upon a yea and nay vote of not less than eighty members, at a meeting called to consider that special business, after advertisement and individual notification of the members in manner and form specified in said article, but not otherwise.

A proposition to amend any other article of these by-laws shall be signed by five members and accompanied by a statement of reasons why the amendment proposed should be made, all of which shall be read at a meeting and referred to the Council of the Academy to consider and report upon. The proposition, with the accompanying statement of reasons, and the report of the Council relating thereto, shall then be read, and if two-thirds of the members then present shall record their votes, taken by yea and nay, in favor of

* All annual reports shall be for the year terminating November 30, inclusive.

such proposition (not less than fourteen voting in the affirmative), the amendment or alteration proposed shall be a part of these by-laws, but not otherwise.

ART. II. A motion to suspend any of these by-laws, except the order of business, is never in order.

ART. III. The Academy shall be guided in all points of order not provided for in these by-laws by Robert's Rules of Order.

9572 -

3 1198 03149 1629



N/1198/03149/1629X

3 1198 03149 1629



N/1198/03149/1629X

S